<b>Exercise Kotak</b> R Mutual Fund
Distributor's ARN/ RIA
N-167174
entioning RIA code, I/We authorize you t ir transactions in the scheme(s) of Kotak
ation for" Execution-only" transactions ( Ne hereby confirm that the EUIN box has le cuted without any interaction or advice by the tributor/sub broker or notwithstanding the ployee/relationship manager/sales person o

# Systematic Investment Plan Form (Debit Mandate Form NACH/ ECS/ Direct Debit)

	RIA Code <sup>2</sup>		Sub-Broker's	ARN		Sub-Broke	r's Code		EUIN		
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mentioning RIA code, I/We authorize y our transactions in the scheme(s) of Ko aration for" Execution-only" transactio	otak Mahindra I	Mutual Fund.			Rupee Cost A	veraging - Tal	ce the guessy	vork out of tim	ning the mark	et	
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rges under the heading 'Checklist' for detail	s)	stributor/agents o	my (kindly ferer fransa		4 Total Units	5,000 <b>20,000</b>	13	385 <b>1.757</b>		ost per unit	
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	ry other reques		Reliewal Of 31F	Ш	The above illu	stration is hyp	oothetical & c	only to explain expected return	the concept of	of Rupee Co	
/ESTOR'S INFORMATION											
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Sole/ First Applicant			Second Applicant					Third Applica	ant		
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### **TERMS AND CONDITIONS**

### Systematic Investments - Snapshot

Schemes where SIPs are allowed	All open-ended schemes except Kotak Liquid Plan A & Kotak Floater Short Term scheme
Frequency	Monthly or Quarterly
Choice of Dates	1st, 7th, 14th, 21st, 25th & 30th for all open ended equity and debt schemes. Additional dates i.e. 10th, 15th & 28th (only for open ended equity schemes).
Minimum Investment	Rs. 1000/- (Rs. 500 incase of Kotak Select Focus Fund and Kotak Equity Arbitrage Fund; Rs. 500 & in multiples of Rs. 500 in case of Kotak Tax Saver).
Minimum Installments	6 (All SIP installments should be for the same amount); 10 (incase of SIP amount being Rs. 500)
First SIP	→ Can be done on any Day of the Month
Second & Subsequent SIPs	→ Only on specified SIP Dates (1st, 7th, 10th, 14th, 15th, 21st, 25th, 28th & 30th) after a minimum gap of 28 days from date of first SIP.  → Can be through NACH Debit/ Direct debit or Post-Dated Cheque based on your preference.

### **General Instructions**

- Please refer the Key Information Memorandum and Offer Document/ SAV SID of the respective scheme(s) for Applicable NAV, Risk Factors, Load Structure and other information before investing.

  (i) Existing unitholders need not fill in the Investment Application Form. However, they must compulsorily mention their Account Number in the Systematic Investment Form. 2.

- (i) Existing untinouers in the property of the most of the property of the pro
- Section "SIP Auto Denti: Items accura-for SIP Auto Debit. (i) First SIP Installment: Your first SIP can be for any day of the month, however subject to the condition that, there shall be a minimum gap of 28 day between
  - the first and the second SIP.

    (ii) Second & subsequent SIP installment: Your second and subsequent SIPs are available only on above specified dated of the month. You can choose only one of these dates for the purpose of SIP. In case the chosen date turns out to be a

- on-working day for the scheme, the SIP will be processed on the immediately
- lowing working day e would send you an Account Statement confirming your systematic restment within 10 working days from the date of your first systematic vestment transaction. Confirmation for subsequent Systematic Investments sould be sent to you as CAS (Consolidated Account Statement) on monthly ick

- would be sent to you as CAS (Consolidated Account Statement) on monthly basis. Incorrect and ambiguous forms will not be accepted and rejection for the same shall be communicated to the investor. Kotak Mahindra Mutual Fund, its investment Manager, Registrar and other service providers will not be lable for any transaction failures due to rejection of the transaction thyour bank branch or its refusal to register the SIP mandate. Volument of the Casta Mahindra Mutual Fund, its investment Manager, Registrar and the Casta Mahindra Mutual Fund, its investment Manager, Registrar and counts dealing objects of ECS. Kotak Mahindra Mutual Fund, its Investment Manager, Registrar and other service providers responsible and lable for any damages / compensation for any loss, damage, etc. incurred by you as a result of use of this facility byyou. If you have not indicated any of your SIP preference completely in the form, or incased any discrepancy, we would presume the same as below: SIP Frequency. Wonthly, SIP Date: 7 th); Default and date: December 2099; Scheme Name: same as mentioned on SIP form.
- mentioned on SIP form.

- TRANSACTION CHARGES
  Pursuant to SEBI Circular No. Cir/ IMD/ DF/13/ 2011 dated August 22, 2011. Pursuant to SEBI Circular No. Cirl /IMD/ DF/13/ 2011 dated August 22, 2011, transaction charge per subscription of Rs. 10,000/- and above be allowed to be paid to the distributors of the Kotak Mahindra Mutual Fund products. The transaction charge shall be subject to the following: For existing investors (across mutual funds), the distributor shall be paid Rs. 100/- as transaction charge per subscription of Rs. 10,000/- & above. For first time investors, (across Mutual Funds), the distributor shall be paid Rs. 150/- as transaction charge for subscription of Rs. 10,000/- & above. The transaction charge shall be deducted by Kotak AMC from the subscription amount & paid to the distributor (will be subject to statutory levies, as applicable) & the balance amount shall be invested. In case of Systematic Investment Plans(s), the transaction charge shall be applicable of the total commitment through PIPs amounts to Rs. 10,000/- & above. Statutory levies, as a papicable subscription and the total commitment through PIPs amounts to Rs. 10,000/- & above. The total commitment through PIPs amounts to Rs. 10,000/- & above. The transaction charge shall be recovered in first 3/4 above.

### Transaction charges shall not be deducted/applicable for:

- (a) Transaction other than purchases/subscriptions such as Switch/Systematic Transfer Plan (STP)/ Dividend Transfer Plan (DTP), etc.
   (b) Purchases/Subscriptions made directly with the Fund without any ARN
- code.
  (c) Distributors who have chosen 'Opt Out' of charging the transaction charge

## SIP Payment through NACH/ ECS/ SI / Auto Debit

- Tructions for SIP Payment registered through NACH/ECS/SIJ/Auto Debit The bank account provided for SIP to be registered through NACHECS/SIJ/Auto Debit The bank account provided for SIP to be registered through NACHECS/SIJ/Auto Debit should be participating in NACH and MICR clearing respectively. SIP auto debit is available only on specific dates of the month for SIP date details please refer above to Choice of Dates under Systematic Investments—Snapshot, In case the selected SIP date is a non-business day, then the SIP shall be processed on the next business day. In case of four consecutive SIP Fallures, your SIP will be liable for cancellation. The TAT for SIP Debit Mandate Form registration (with or without initial cheque) will be 28 days. Therefore, there has to be a minimum gap of 28 days between date of submission of SIP Mandate and subsequent SIP Auto Debit. Incase, the pair is less than 28 days, the SIP shall be registered from the subsequent SIP Date.
- Date. In case of incomplete SIP Debit Mandate Forms or SIP Registration pending due to technical problems at NPCV Bankers end, AMC may seek remediation process to obtain incomplete details. In such cases registration process may exceed 30 days and hence may also impact processing of subsequent SIP installments.
- exceed 30 days and hence may also impact processing or subsequent's installments. Installments. Installments and all not be beyond 90 days for Monthly and Quarterly SIPs from the date of submission of SIP application. The linvestor will have the right to discontinue SIP at any time he or she so desires by providing a written request to this effect at least 28 days prior to the subsequent SIP date. Subsequently investor can also use online logian access to our website assetmanagement kotak.com to discontinuing any of his existing SIP registered through offline of Physical mode. For your SIP registered with I.CICI Bank details, please note that we cannot accept online cases request. A separate written request to discontinue SIP needs to be submitted to your nearest CAMS/ AMC office at least 28 days prior to the next SIP and Debit date. For your SIP registered who provided the submitted to your nearest CAMS/ AMC office at least 28 days prior to the next SIP and Debit date.

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  Each time an investor intends to register a fresh SIP, he has to duly fill in a new SIP Form along with NACH Debit Mandate Form. This form should not be constructed as One Time Mandate Form (OTM Form). Investors need to ensure that the MICR number of his actual bank branch (and not "At Par" MICR Code) is mentioned on the SIP Debit Mandate Form, for seamless SIP Registration. New Investor: If the investor fails to mention the scheme name in the SIP Mandate Form, then the Fund reserves the right to register the SIP as per the scheme name available in the investment application form. Incase multiple schemes are mentioned in the man application form, the Fund reserves the right to register the SIP as per the scheme name available in the investment application form, the Fund reserves the right to register the SIP in the visitors scheme (eighlie for SIP) available in the investor SIO, in case multiple schemes or Equity United Savings Scheme (ELS) are available in the folio, the Fund Incase SIP date is not selected for the SIP and the size of SIP and the SIP as a considerable in the Investor SIP as the SIP as a supplicable monds of the SIP as the size of SIP as a supplicable month, subject to completion of 28 days lead time from the receipt of SIP request.

- applicable month, subject to completion of Z8 uays leave unin uninvestor in the OFSP request. Incase the SIP Find Period' is incorrect or not mentioned by the investor in the SIP form, then December, 2099 shall be considered as default' find Period'. Maximum Amount: The Maximum Amount in SIP NACH Debit Mandate Form refers to the maximum SIP debit limit per transaction permitted by the investor to be debited form his bank account. Each SIP request needs to be accompanied with new SIP Form and at any given point of time SIP instalment amount should not exceed Maximum Amount mentioned in the SIP NACH Mandate Form. In case of SIP Booster, please refer to the specific instructions mentioned under SIP Booster Facility. 17.

- For Change of SIP Amount or Change in Bank details or for any Modification request in your existing SIP, investor is required to submit the following documents 28 days prior to the next SIP Date

  10. A duly filled in new "SIP Form "with revised details. Please ensure that the section on SIP NACH Debit Form is also filled in. Do not forget to tick the relevant column in the Section "REQUESTFOR" on the SIP Form.

  ii) Letter to discontinue the existing SIP.
  Conversion of PDC facility in to NACHECSSVAuto Debit Facility. Investor with existing SIP facility through Post Dated Cheques can also avail of this facility by submitting the following documents 30 days before the next SIP Debit date.

  1) A new 'SIP Form along with one cancelled cheque.

  1) Letter requesting to cancel the esisting SIP through PDCs and for returning all the remaining PDCs.

  Extension of SIP needs to be accompanied with cancelled cheque leaf.

  Mandatory fields in SIP NACH DEBIT MANDATE form as per NPC!:

  \*Submission Date \*Bank\* Account type to be selected \*Bank\* account number and Bank name \*IFSC\* and/or MICK\* Code \*Folio number on application number and Bank name \*IFSC\* and/or MICK\* Code \*Folio number on application number and Bank name \*IFSC\* and/or MICK\* Code \*Folio number on application number and Bank name \*IFSC\* and/or MICK\* Code \*Folio number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio\* number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio\* number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio\* number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio\* number on application number and Bank\* name \*IFSC\* and/or MICK\* Code \*Folio\* number on application numbe

- of SIP enrolment by the fund shall be levied in the Scheme. The investor agrees to abide by the terms and conditions of NAC-MFCCS/SIAuto Debit facilities of Reserve Bank of India (RBI) NPC(INAtional Payment Corporation of India). Investor will not hold Kotak Mutual Flund, Kotak Mahindra Asset Management Company Limited (the AMC), Kotak Mahindra Trust Limited (the Tustee), its registras and other service providers responsible and/or liable if the transaction is delayed or not effected or the investor bank account is debited in advance or after the specific SIP date due to various clearing cycles for NACHECS/SI/Auto Debit or any other reason/fault not attributable to Kotak Mahindra Mutual Fundrhe AMC/The Trustee. Kotak Mutual Fundrhe Fundreef.

### **SIP Booster Facility**

- SIP Booster is a facility whereby an investor has the option to increase his SIP Instalment Amount by a fixed amount/ fixed percentage, at pre-defined interval.

  SIP Booster facility is available for Existing SIP investors as well New SIP Registrations.

  SIP Booster facility can be Fixed SIP Booster facility or "Variable SIP Booster facility"

  Fixed Booster. SIP Amount can be increased with minimum of Rs. 500 and in multiples of Rs. 500 thereof with yearly and half yearly option.

  Variable Booster. SIP amount can be increased by a minimum of 10% and in multiples of 5% thereof with yearly and half yearly option.

- 6.
- yearly option.

  Incase, an investor has more than one existing SIP in a single folio in the same scheme, with a single distributor, unless specifically instructed by the investor, the SIP Booster request shall be considered for the first Registered SIP investor Aunt holders subscribing for this facility are required to submit the request at least 28 days prior to the next SIP date. SIP Booster will be applicable from the next effective SIP instalment.

  For Cancellation of SIP Booster facility, the investor has to submit a written request atleast 28 days prior to the next SIP booster date. However, the SIP in the respective scheme shall continue with last SIP Booster Instalment amount, till the SIP End Date as specified in the SIP Rejestration Form or Ill receipt of a valid SIP Cease Request, For Cancellation of SIP Booster facility should explicitly mention about SIP Cease request, the written request of cancellation of SIP Booster facility should explicitly mention about SIP Cease request.

  Modification of the SIP Booster amount is not possible, alternatively investor will have to cancel the existing facility and start an exvSIP with modified dates. 8.
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- about. Sir-Casis as well.

  Modification of the SIP Booster amount is not possible, alternatively investor will have to cancel the existing facility and start a new SIP with modified date.

  SIP Booster vall be allowed in MICRO SIP foilo subject to condition that total investment including SIP Booster does not exceed 8s. 50,000 in a rolling 12 month period or financial year i.e. April to March, the limit on Micro SIP investments. Maximum Amount in NACH Debit Mandate Form: it is the maximum limit amount per transactions et by investor for his registered bank Air to be debited.

  Booster CAP Amount: Investor has an option to freeze the SIP Booster amount once it reaches a fixed predefined amount. The fixed pre-defined amount should be same as the maximum amount mentioned by the investor in the NACH Debit Mandate Form, in case of difference between the CAP Amount is the maximum amount mentioned in NACH Debit Mandate Form, then amount which is lower of the two shall be considered as the default amount of SIP CAP Amount. In case of difference between the SIP Booster CAP Amount has to be mandatorily mentioned for SIP Booster Facility. In case the same is not mentioned then the maximum amount mentioned in NACH Debit Mandate Form, then atmosphered to SIP Booster CAP Amount. In case of Variable SIP Booster CAP Amount is not so that the same is not mentioned then the maximum amount mentioned the SIP Instalment amount will be considered of SIP Booster Wall Research and SIP Booster CAP Amount.

  If SIP Maximum / Booster CAP Amount in creamaning SIP Research SIP Booster will cease and last SIP Booster will cease and las
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 \* SIP Tenure: 07Jan 2015 to 07 Dec 2020
 \* Booster percentage: 10%
 \* Booster Frequence Vestal
 \* Booster Frequence Vestal Booster Frequency: Yearly

poster SIP Booster SIP Amount

pount round off with SIP Booster nstallment From Installment Amount (10%) (Rs) No.(s) Date Date Booster (Rs) Amount (Rs) 1 to 12 07-lan-16 07-Dec-16 N.A N.A 3000

Illustration for Fixed SIP Booster							
SIP Tenure: 07Jan 2015 to 07 Dec 2020     Monthly SIP Installment: Rs. 3000/-				Booster Amount: Rs. 1000/-     Booster Frequency: Yearly			
Installment No.(s)	From Date	To Date	Monthly SIP Installment Amount (Rs)	SIP Booster Amount (Rs)	SIP Amount with Booster (Rs)		
1 to 12	07-Jan-16	07-Dec-16	3000	N.A	3000		
13 to 24	07-Jan-17	07-Dec-17	3000	1000	4000		
25 to 36	07-Jan-18	07-Dec-18	4000	1000	5000		
37 to 48	07-Jan-19	07-Dec-19	5000	1000	6000		
49 to 60	07-Jan-20	07-Dec-20	6000	1000	7000		
17. SIP Frequency vis-à-vis SIP Booster Frequency :							

.y vis-a-vis sii boostel Hequ	iericy.
SIP Booster Frequency	Details
Half-yearly	Increase shall happen after every 6th - SIP instalment
Yearly	Increase shall happen after every 12th - SIP instalment
Half-yearly	Increase shall happen after every 2nd - SIP instalment
Yearly	Increase shall happen after every 4th - SIP instalment
	Half-yearly Yearly Half-yearly

18. All other terms & conditions applicable for regular SIP will also be applicable to SIP Booster facility.

### Checklist

- If you are an existing investor, you have quoted your Account No. with Kotak Mahindra Mutual Fund on the Systematic Investment Form.
   If you are a new investor, your Application Number is quoted on the Systematic Investment Form.
- Scheme (Plan) Option in which you wish to do your systematic investments is clearly indicated in the Systematic Investment Form.
  The SIP Amount, the Frequency, your preferred Date and Period are clearly indicated.
  There is minimum gap of 28 days between your first & second SIP.

Registrar : Computer Age Management Services Pvt. Ltd. No 178/10, M G R Salai, Nungambakkam, Chennai - 600 034

Tel.: 044 - 2828 5561/62

ſ	*	www.assetmanagement.kotak.com

**1800-222-626 or (022) 6115 2100** 

mutual@kotak.com